

**Everett School Employee Benefit Trust**  
**Agenda**  
**Wednesday, November 16, 2016**  
**Community Resource Center**  
**Port Gardner Room B**  
**4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the October 19, 2016 Meeting**
- 4. Financials – Darla Vanduren**
- 5. Wellness Program – Shelly Henderson**
  - Monthly report
- 6. Legal Counsel Follow-Up**
  - Decision regarding legal counsel representation for the Trust
- 7. Consultant Report – Jayson Davidson**
  - Investment portfolio review
  - Annual investment policy review and recommendations from investment consultant
  - Review performance of investment manager(s)
- 8. Policy Approval**
  - Policy 220, Investment Guidelines, Proposed Revisions (second reading)
- 9. Benefits Department – Randi Seaberg**
  - Open enrollment update
- 10. Upcoming December Meeting Agenda Items**
  - ✓ Quarterly EAP report (Randi)
- 11. Other**
- 12. Adjournment**

Next Meeting  
December 14, 2016 – 4:00-6:00 p.m.  
CRC – Monte Cristo Room (**Note Room Change**)